



# NOAA Fisheries

## Northeast Region Dealer Electronic Reporting



### Federally Permitted Dealer Reporting Requirements

- **Who?** All seafood dealers issued a federal permit under 50 CFR Part 648 to purchase fish in the following fisheries:

Northeast Multispecies	Black Sea Bass	Atlantic Bluefish	Atlantic Mackerel, Squid & Butterfish
Atlantic Herring	Scup	Summer Flounder	Atlantic Sea Scallop
Spiny Dogfish	Monkfish	Tilefish	Atlantic Deep Sea Red Crab
NE Skate Complex			Atlantic Surf Clam and Ocean Quahog
- **How?** All reports, with the exception of some negative reports as noted below, must be submitted via our on-line electronic reporting system, the Standard Atlantic Fisheries Information System (SAFIS), or other approved electronic reporting systems.
- **What?** The following information is required to be reported for each purchase or receipt of fish or shellfish. This applies to **ALL** species, not just those listed above, regardless of where or how it was harvested, or who harvested it.
  - \* Dealer name and permit number
  - \* Vessel name and permit or hull number
  - \* Date of purchase or receipt
  - \* Pounds & value by species (and market category, if applicable)
  - \* Port and state landed
  - \* Unique trip identifier supplied to the dealer by the vessel operator
    - \* This is only required of those vessels permitted in the fishery management plans (50 CFR Part 648) listed above. State vessels and those federal vessels only permitted under other plans are not required to provide this information.
  - \* Disposition, for example: food, bait, pet food or reduction
  - \* Cage tag numbers for surf clams and ocean quahogs harvested under a NOAA Fisheries ITQ allocation
- **When?**
  - \* **Large Dealers** - Federally permitted dealers who reported \$300,000 or more in annual fish purchases of all species in at least one year from 2000 – 2002 must submit trip level reports daily. Reports are due by midnight the following business day.
  - \* **Small Dealers** - Federally permitted dealers who reported less than \$300,000 in all three years have the option to submit the required trip level reports weekly. Reports must be submitted within 3 days of the end of the reporting week. A reporting week is from Sunday through Saturday.
  - \* Newly permitted dealers are automatically classified as large and must report daily as described above.
  - \* Trip identifier, price and disposition information may be submitted after the initial report. However, these must be submitted within 16 days of the end of the reporting week or by the end of the calendar month, whichever is later.
  - \* Beginning May 1, 2005, all dealers must submit reports and the trip identifier daily as described above.



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## **Editing Submitted Data**

- **What?**

- \* Dealers have access to landings data they submit electronically.
- \* Corrections may be made to reports within 3 business days after submission.
- \* If corrections are needed after this time you must contact NOAA Fisheries.

## **Negative reports**

- **What?**

- \* If no fish or shellfish are purchased or received in an entire reporting week, a report stating this must be submitted. A reporting week is from Sunday through Saturday. This is termed a negative report.
- \* Negative reports may be filed up to 3 months in advance if the dealer knows they will not be purchasing or receiving fish or shellfish during that time.

- **When?**

- \* Within 3 days of the end of the reporting week.
- \* If a purchase is made for a day during that time period the negative report for that day is voided.

- **How?**

- \* If no purchases or receipts have been made since May 1, 2004, paper negative reports may be submitted to a local NOAA Fisheries/Fishery Statistics field office. This is effective until January 1, 2005. After that time all negative reports must be submitted electronically.
- \* If any purchases or receipts have been made, negative reports must be submitted electronically.

## **Dealer Electronic Reporting Information**

- **Where can I get help if I need it?** You may contact your local NOAA Fisheries/Fishery Statistics field office or the contacts listed below.
- Information on dealer electronic reporting may be found online at:
  - \* [http://www.nero.noaa.gov/dealer\\_er/](http://www.nero.noaa.gov/dealer_er/)
- Locations and phone numbers of the 10 northeast field offices may be found on line at:
  - \* <http://www.nero.noaa.gov/ro/fso/portoff.pdf>
- Questions may be e-mailed to: [reporting.ne@noaa.gov](mailto:reporting.ne@noaa.gov)
- Additional system information may be found at <http://safis.accsp.org/>

## **Other NOAA Fisheries/Fishery Statistics Office Contacts**

- SAFIS Help Line –(978) 281-9212
- Permit Operations & Compliance Team – (978) 281-9370
- Vessel Reporting Information – (978) 281-9246